



FORWARD PLAN OF KEY DECISIONS

4 January 2010 - 30 April 2010

Paul Carter
Leader of the County Council
21 December 2009

This Edition of the Forward Plan Supersedes ALL Previous Editions

Please Note: in accordance with the decisions taken at the meeting of the County Council on 10 December 2009, the next edition of the Forward Plan of Key Decisions will cover a 6 month period rather than the statutory period of 4 months.

FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

A “key decision” means an executive decision which is likely to:-

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via andrew.ballard@kent.gov.uk

The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
CHIEF EXECUTIVE’S						
Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	January 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & Public Access tanya.oliver@kent.gov.uk	None.

Phase 2 Gateway Roll-out, to include commissioning of works - directly or indirectly; purchase of Mobile units: entering into various underpinning MOU/partnership contracts that ensure delivery and completion of the full program.	Cabinet Member for Corporate Support Services and Performance Management	February 2010	Consultation has been ongoing through implementation of Phase 1, and will continue with strategic partners, 3 rd Sector organisations, community groups and the general public	Through use of internal electronic communication, external e-mail and correspondence; regular Board and operational meetings; local fora i.e. LSP, and by the use of external media such as County Council and District magazines, poster campaigns, local press and radio.	Tanya Oliver Director of Strategic Development & Public Access tanya.oliver@kent.gov.uk	Gateway Strategy 2007; Toward 2010; Vision for Kent; current County Council MTP; Strategic Development Unit Business Plan
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Framework Contract for Room Hire and Conferencing Providers (4 year contract)	Cabinet Member for Corporate Support Services and Performance Management	January 2010	Managing and Resource Directors	Meetings and briefing papers	Peter Binnie Head of Operations	Exempt Report
Budget and Council Tax level for 2010-11 and Medium Term Plan 2010-13	Cabinet, County Council	Between January 2010 and February 2010	Policy Overview Committees (November 2009)	Members provided with a summary of proposed service enhancements and invited to identify service priorities and indicate areas to	Lynda McMullan, Andy Wood, Dave Shipton, John Simmonds,	Budget Book (Draft for County Council) and Medium Term Plan (Draft for County Council)

			<p>Kent residents (10 October 2009)</p> <p>Kent Youth County Council (27 October 2009)</p> <p>Kent Businesses</p> <p>Trade Unions</p>	<p>target savings and efficiencies.</p> <p>Sampled public consultation on council tax – take on the role of Cabinet by deciding whether to accept or reject a range of pressures and savings across the authority's budget</p> <p>Take on the role of Cabinet by deciding whether to accept or reject a range of pressures and savings across the authority's budget</p> <p>Presentation on the budget and opportunity to ask questions/make recommendations</p> <p>Presentation on the budget and opportunity to ask questions/make recommendations</p>		
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CHILDREN, FAMILIES AND EDUCATION

Closure of Astor of Hever (Community)	Cabinet Member for	Between	MP, Local Councils,	Public meeting to	Chris Jones	None.
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School and replacement with Government Funded Academy	Children, Families and Education	January 2010 and February 2010	parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8 October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public notice.	be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007.	Area Education Officer Maidstone, Ton & Malling chris.jones@kent.gov.uk	
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Closure Of Ashford Christ Church Church Of England (Voluntary Aided) Maths & Computer Specialist College And Replacement With An Government Funded Academy	Cabinet Member for Children, Families and Education	January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting in January 2009 seeking approval to go to public consultation. A report was presented to SOAB Members in December 2009 on the outcome of the public consultation.	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007.	David Adams David.adams@kent.gov.uk (01233) 898559	None.
Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.	Cabinet Member for Children, Families and Education	February 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to	Public meeting and consultation document sent out to parents and others in accordance with	Martyn Doole, 01227 284407 Martyn.doole@kent.gov.uk	None.

			SOAB at its meeting on 4 November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February on the outcome of the public consultation.	the agreed policy.		
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
The Proposed Amalgamation of Walmer Science College And Castle Community College -Deal	Cabinet Member for Children, Families and Education	January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole, 01227 284407 Martyn.doole@kent.gov.uk	None.
Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF Funding	Cabinet Member for Children, Families and Education	February 2010	MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and the Health Authority Internal only. A report was presented to SOAB at its meeting on 4 November 2009 seeking approval to go to public	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	Martyn Doole, 01227 284407 Martyn.doole@kent.gov.uk	None.

			consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of the public consultation			
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
New Primary School Provision On The Goat Lees Housing Development, Ashford	Cabinet Member for Children, Families and Education	January 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 17 July 2008 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation.	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007.	David Adams David.adams@kent.gov.uk (01233) 898559	None.
The Proposed Redesignation of Foxwood School as a School for Profound and Severe Learning Needs and Highview School as a School for Severe and Complex Learning Needs; the Relocation of Both Schools onto the Brockhill Park School Site and the Cessatio	Cabinet Member for Children, Families and Education	Between February 2010 and March 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams David.adams@kent.gov.uk (01233) 898559	None.

			going out to public consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of the public consultation			
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Proposal To Expand The John Wesley School From 210 Places To 420 Places	Cabinet Member for Children, Families and Education	Between March 2010 and April 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams David.adams@kent.gov.uk (01233) 898559	None.
Proposed Closure Of Wilmington Enterprise College And Its Replacement With A Government Funded Academy	Cabinet Member for Children, Families and Education	Between March 2010 and April 2010	A report will be presented to SOAB at its meeting in December 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of	David Adams David.adams@kent.gov.uk (01233) 898559	None.

			consultation	Schools) Regulations 2007. Circulation list to include; MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education		
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
The Casual Admissions Scheme 2010	Cabinet	January 2010	All admissions authorities in Kent; neighbouring admissions authorities; diocesans	Consultation document sent out to all admissions authorities in Kent; neighbouring admissions authorities; diocesans in accordance with the agreed policy	Scott Bagshaw Head Of Admissions & Transport	None.
Batch 2 Academies Procurement Outline Business Case for Skinners School	Cabinet	January 2010			Grahame Ward Director Resources	None.
Building Schools for the Future LEP2 & Wave 5 (Outline Business Case for Partnership for Schools & Procurement)	Cabinet	January 2010			Graham Ward Director Resources	None.
Kent Admissions Arrangements 2011 and Co-ordinated Admissions Scheme – To determine the proposed co-ordinated admissions scheme and proposed admissions arrangements for 2011	Cabinet	Between February 2010 and March 2010	Kent and neighbouring admission Authorities, relevant faith groups, schools and parents and the admissions forum	Consultation document sent out to all admissions authorities in Kent;	Scott Bagshaw Head Of Admissions & Transport	None.

				neighbouring admissions authorities; diocesans in accordance with the agreed policy		
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COMMUNITIES						
Approval for the TUPE of KCC staff to Turner Contemporary on 1st April 2010	Cabinet Member for Corporate Support Services and Performance Management	January 2010	Staff, Unison, Turner Contemporary, Internal and external stakeholders	Meetings, letters	Richard Morsley, Project Manager - Turner Contemporary	Documentation to be provided once available
Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet Member for Corporate Support Services and Performance Management	January 2010	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Andrea Crease Estates Surveyor 01622 221313 Nigel Brown Manager Estates Management 01622 696970	Documentation to be provided once available
Approval of a Grant Agreement between Kent County Council and Turner Contemporary	Cabinet Member for Communities	January 2010	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Richard Morsley, Turner Contemporary Project Manager, 01622 221301 Richard.Morsley@kent.gov.uk	Documentation to be provided once available Restricted

ENVIRONMENT, HIGHWAYS & WASTE						
East Kent Waste Project: signing of a partnership agreement between KCC and Canterbury City Council, Thanet, Shepway and Dover District Councils	Cabinet Member for Environment, Highways and Waste	Between March 2010 and April 2010	East Kent Leaders and Chief Executives Forum. East Kent Joint Arrangements Committee	Each council will undertake its own informal consultation	Linda Davis Director Environment & Waste	Minutes of East Kent Leaders and Chief Executives meeting of 13th May 2009
Adoption of the Street Lighting Policy and Strategy for Kent Highway Services	Cabinet Member for Environment, Highways and Waste	January 2010	Consultations completed already, KHS Alliance Board and Executive. Internally only	Copies of the 2 documents were provided to all Board and Executive Members	Norman Bateman	None.
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Procurement of a waste transfer station and household waste recycling centre to serve the Ashford area.	Cabinet Member for Environment, Highways and Waste	January 2010	Internal only	N/a	Caroline Arnold	Report to be submitted on this procurement.
New model Agreement for alterations of existing highways to facilitate developments, and a revised charge structure, under S278 of the Highways Act 1980.	Cabinet Member for Environment, Highways and Waste	Between February 2010 and March 2010	Developers will be informed of the changes but it is not the intention to consult them	N/a	Nasser Sarrafan	Unrestricted report to POC will include a draft model agreement & comparison with fees charged by other county councils
Increase in car park charges at Country Parks with effect from 1 April 2010	Cabinet Member for Environment, Highways and Waste	February 2010	Local Members & Public	Amendment to Traffic Order Notice	Clare Saunders	None.
ADULT SOCIAL SERVICES						
Change of service for people with dementia in the Shepway district & proposed closure of Lawrence House,	Cabinet Member for Adult Social Services	January 2010	1. Officers & Elected Members 2. SDC Councillors	A series of consultation meetings will be	Margaret Howard, Director Of	National Dementia Strategy Feb 2009

Folkestone			3. Staff & Unions 4. Service Users & their carers	held with the groups listed & briefing pack will be issued at these meetings	Commissioning And Provision	
To seek approval to the revision in the rates payable and charges levied by the Adult Social Services Directorate for services to clients for 2010 / 2011	Cabinet Member for Adult Social Services	February 2010	Consultation takes place with staff in the Adult Social Services Directorate and with Corporate colleagues. Before the report can be written information is required from an external organisation such as Benefits Agency/Department for Work and Pensions. Members are also consulted before the report is written, as part of the budget process.	Face to face meetings and written correspondence	John Holden, Senior Accounting and Budget Manager john.holden@kent.gov.uk (01622) 221823	None Unrestricted

NOTES

1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, tanya.oliver@kent.gov.uk

Andy Wood, andy.wood@kent.gov.uk

Scott Bagshaw, scott.bagshaw@kent.gov.uk

Nigel Brown, nigel.brown@kent.gov.uk

Peter Binnie, peter.binnie@kent.gov.uk

Lynda McMullan, lynda.mcmullan@kent.gov.uk

Dave Shipton, dave.shipton@kent.gov.uk

Andrea Crease, andrea.crease@kent.gov.uk

Grahame Ward, grahame.ward@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Invicta House, County Hall, Maidstone, Kent, ME14 1XX

Linda Davies, linda.davies@kent.gov.uk

Norman Bateman, norman.bateman@kent.gov.uk

Clare Saunders, clare.saunders@kent.gov.uk

Richard Morsley, richard.morsley@kent.gov.uk

Nasser Sarrafan, nasser.sarrafan@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Brenchley House, Week Street, Maidstone, Kent, ME14 1RF

John Holden, john.holden@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Kroner House, Eurogate Business Park, Ashford, Kent TN24 8XU

Chris Jones, chris.jones@kent.gov.uk

David Adams, david.adams@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Clover House, John Wilson Business Park, Thanet Way, Whitstable, Kent CT5 3QZ

Martyn Doole, martyn.doole@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Waste Management Group, Block H, The Forstal, Beddow Way, Aylesford, Kent ME20 7BT

Caroline Arnold, caroline.arnold@kent.gov.uk

The following officers can be contacted by writing to Kent County Council, Kings Hill, 17 Kings Hill Avenue, West Malling, Kent ME19 4UL

Margaret Howard, margaret.howard@kent.gov.uk